

PDRS BESS1 Compliance Checklist 21.02.2025

Date Requirements	
Items	Requirement
Installation completion date	Must match geotagged photos.
Battery Risk Assessment completion Date	Prior to or on the first installation date.
BESS 1 Fact Sheet & Sales Proposal Sent Date	Before the Nomination form sign date.
Nomination Signed Date	On or before the commencement date of installation (COC/Installer Declaration).
Installation Photo Dates	First and last installation dates must match the work done.
Battery Declaration Form Signed Date	On or after the completion date of the installation.
Installation Date on Invoice	Must match the completion date of the installation.
Nomination Form Email Date	Must be sent within the required timeframe (7 days after signed date). Either a signed copy of nomination form sent by retailer to consumer, or a signed copy sent by consumer to the retailer.
CCEW Completion Date	Must match the completion date of the installation.
Tax Invoice Date	Depends on payment terms, usually on or after installation.

Photo Evidence Compliance	
Items	Requirement
Business Premises Verification	Photos must match site records.
Switchboard Photo Prior to the installation	Must show no other battery is connected & PV system is installed.
Solar Panels & Inverter Photos	Geotagged and clear.
Battery Sticker Close-up Photos	Clearly showing make and model.
Battery Installation Area Photos	At least three from different angles, showing surroundings and compliance with clearance rules.
Switchboard Photo after the installation	Must show the switch of battery has been labelled.
Signage & Labelling Evidence	Must comply with AS/NZS 5139 & AS/NZS 3000. Make sure the ES Sticker with UN number written is on or around the switchboard.
Smoke Alarm for Indoor Installations	Required under AS 3786.
Installer Selfie Photos	Showing setup, mid-install, and completion stages.
Risk Mitigation Measures	Photo showing the identified risk in the risk assessment and is mitigated.
Fact Sheet Email Evidence	Photo evidence (Screenshot) it was sent before or on quotation date. OR a signed proposal attached with the factsheet was provided.
Signed Nomination Form	Must be present on the job, signed dated before or on the commencement date of installation.
Battery Risk Assessment Form	Must be present on the job with the installation address and installer license number on it, signed by installer and completed before the commencement date of installation.
Battery Declaration Form	Must be present on the job, Signed by installer and customer on or after installation.
CCEW Document	Must be present on the job with correct address, date, NMI, Installer details including signature and work details.

Tax Invoice Details	Must be present on the job with Correct date, purchaser info, and itemized battery cost (one separate line for solar battery product) with a specified line showing the battery incentive credit amount.
Proof of Payment	Must be present on the job with amount paid for battery, date, payee, and job reference.
Annotated Site Map	Clearly showing the battery's location/fire separation in accordance with the Standard AS/NZS5139. Battery installation Clearance relative to other nearby rooms and equipment (e.g. windows and exits). Clearly showing all the measurements around the battery
DER Register/AEMO	<p>Confirmation receipt by email from AEMO that the installation is added to the DER Register</p> <ul style="list-style-type: none"> -Endeavour email sent from noreply@endeavour with the details of the site, installer and battery. -Ausgrid a final confirmation document with the AEMO logo on the top right showing the detail of the site, battery and installer. -Essential Energy final confirmation document with the AEMO logo on the top right showing the detail of the site, battery and installer. - NMI Number, Battery Model and Installer details must match with the job.